



Office of the Vice President
for Administration and Finance
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West Chester, Pennsylvania 19383

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**Annual Summary Report of Direct University Support To
and Contributions Made By
West Chester University Foundation
For the Year Ending June 30, 2008**

**Direct University support to West Chester
University Foundation**

\$1,204,830

Advancement Associates	\$ 397,049
Personnel and operating expenses	807,781

**Contributions made to or benefiting
West Chester University of Pennsylvania**

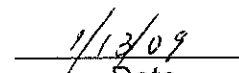
\$4,403,497

Cash Gifts	\$4,029,893
In-Kind Gifts	230,936
Charlotte Newcomb Foundation match	2,500
Filano Hall space rental	24,000
Scholarships	116,168

Prepared by the Vice President for Administration and Finance
West Chester University of Pennsylvania



Mark P. Mixner



Date




Proposed

RESOLUTION
COUNCIL OF TRUSTEES
WEST CHESTER UNIVERSITY OF PENNSYLVANIA
JANUARY 29, 2009
PURCHASE ORDERS AND CONTRACTS

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY OF PENNSYLVANIA HEREBY APPROVES THE LIST OF PURCHASE ORDERS AND CONTRACTS IN EXCESS OF \$5,000 EXECUTED DURING NOVEMBER AND DECEMBER 2008 FOR THE PURCHASE OF EQUIPMENT, SERVICES AND SUPPLIES.

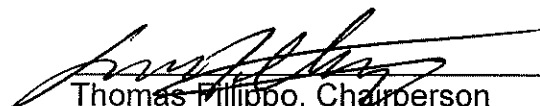
RECOMMENDED FOR ACTION BY THE COUNCIL OF TRUSTEES



Linda L. Lamwers, Ph.D., Interim President

1/12/09
Date

APPROVED BY VOTE OF THE COUNCIL OF TRUSTEES



Thomas Filippo, Chairperson
Council of Trustees

1-29-09
Date

West Chester University of Pennsylvania
Purchase Orders and Contracts in Excess of \$ 5,000.00
For the Purchase of Equipment, Services and Supplies
Executed during November 2008

Department	Vendor	Item	Document No.	Amount
Administrative Computing	Oracle Corporation P.O. Box 71028 Chicago, IL 60694	Oracle Database License & Support 2/28/09 through 2/27/10	4500223970	\$91,370.72
Advancement	West Chester University Foundation 201 Carter Dr., Suite 200 West Chester, PA 19383	Reimbursement to WCU Foundation for payment to Bibby financial Services for 2-Year Subscription for prospect research service.	4500218040	\$7,500.00
	West Chester University Foundation 201 Carter Dr., Suite 200 West Chester, PA 19383	WCU Foundation consulting services related to fundraising work performed for the 7/1/08 to 9/30/08.	4500219841	\$60,534.81
Bursar	Dunbar Armored Car Services 50 Shilling Rd. Hunt Valley, MD 21203	Armored car deposit pick up service for the Office of the Bursar.	4000015616	\$5,739.36
Business Technology Center	Niksun, Inc. 100 Cornwall Rd. Monmouth Junction, NJ 08852	Niksun T Series NetVCR 2005 Appliance and Software Upgrade.	4500222334	\$48,055.00

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Department	Vendor	Item	Document No.	Amount
College of Arts & Sciences	Anthony Rotondo 4641 Logan Court Schwenksville, PA 19380	Consulting services for writing and literature classes.	4000015408	\$10,000.00
	Culligan Funk Water Quality Company 3113 W. Ridge Pike Eagleville, PA 19408	Maintain High Purity Water System in Schmucker Science I.	4000015989	\$8,737.00
	FEI Company 5350 Ne Dawson Creek Dr. Hillsboro, OR 97124	Maintenance for the Tecnai 12 Transmission Microscope and the Quanta400 Scanning Microscope.	4000015095	\$38,657.17
	Qubit Systems 700 Gardiners Rd., Unit 5 Kingston, ON K7M 3Y9	Qubit System Swim Tunnel for ONR research in Schmucker Rm 58	4500221379	\$33,055.00
	Scott Drum P.O. Box 30820 Middleburg Hieghts, OH 44130	Purchase of a microwave reaction system to support organic lab research.	4500220106	\$6,350.00

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Department	Vendor	Item	Document No.	Amount
College of Arts & Sciences	SYSTAT Software, Inc. 1735 Technology Dr., Suite 430 San Jose, CA 95110	Purchase of 25 SigmaPlot Network Software License.	4500220972	\$6,000.00
	Vicki Steinberg 1107 Heathrow Court Reading, PA 19606	Course instructor for the "Teacher as Writers" course offered by PAWLP.	4000015315	\$10,000.00
	West Chester University Foundation 201 Carter Dr., Suite 200 West Chester, PA 19383	Consulting services provided by the WCU Foundation for the period of 7/1/08 thru 9/30/08.	4500219840	\$24,995.56
College of Business & Public Affairs	Hamilton Property Service 98 Arden Lane Coatesville, PA 19320	Clean paint on walls of the Graduate Business Center.	4000015717	\$6,000.00

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Department	Vendor	Item	Document No.	Amount
College of Education	Allsteel 200 Oak St. Muscatine, IA 52761-5257	Provide & install reception area with panels for Counseling Center located in Wayne Hall, Rm. 241.	4500218191	\$8,569.60
	Deaf Hearing Communications Center, Inc. 630 Fairview Rd., Suite 100 Swarthmore, PA 19081	Interpreter services provided for students.	4500218918	\$13,634.03
	Deaf Hearing Communications Center, Inc. 630 Fairview Rd., Suite 100 Swarthmore, PA 19081	Interpreter services provided for Jeremy Morton and Ben Heivly. As per Pa State contract 9985 21.	4500222548	\$8,624.45
College of Health Sciences	Main Line Health Systems Finance Dept., 950 Haverford Rd., Suite 110 Bryn Mawr, PA 19010	Payment to Main Line Health Systems for the Respiratory Care Program at the Bryn Mawr Hospital.	4500221038	\$30,000.00
College of Visual & Performing Arts	Taylor's Music Store 116 West Gay St. West Chester, PA 19380	Purchase of 2- Yamaha vibaphones.	4500223798	\$6,885.00

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Department	Vendor	Item	Document No.	Amount
Custodial Services	Grainger 455 Knightsbridge Parkway Lincolnshire, IL 60069	Purchase of brown paper towels.	4500221986	\$7,356.00
	Grainger 455 Knightsbridge Parkway Lincolnshire, IL 60069	Purchase of envision toilet tissue and jumbo roll toilet tissue.	4500222837	\$17,670.00
	Penn Valley Chemical Company 201 Kriebel Ave. Landsdale, PA 19446	Purchase of various clearing supplies for the Custodial Department.	4500223089	\$6,519.82
Environmental Health & Safety	Env. Services Testing and Certification, Inc. 2880 Bergey Rd., Suite K Hatfield, PA 19440	Biological Safety tests of cabinets and chemical fume hoods.	4000015199	\$5,500.00

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Department	Vendor	Item	Document No.	Amount
Facilities Division	Advanced Office Environments, Inc. 160 Quaker Lane Malvern, PA 19355	Provide & Install 40 classroom chairs in Old Library, Rm 102.	4500221941	\$5,208.38
	Air Vent Duct Cleaning, Inc. 120 Commerce Dr., P.O. Box 593 Montgomeryville, PA 18936	Air vent duct cleaning.	4000015397	\$8,440.00
	Automatic Door Enterprises, Inc. P.O. Box 861 Lansdale, PA 19446	Provide and install automatic doors on the first floor of Killinger Dorm.	4000015736	\$5,900.00
	C & R Glass, Inc. 5 Westtown Rd. West Chester, PA 19382	Fabricate and install glass partitions in Nursing Dept., Sturzebecker 223.	4000015647	\$6,460.00
	Cook's Service Company, Inc. 300 Industrial Dr. Avondale, PA 19311	Electric service upgrade at Tanglewood	3900003077	\$10,098.00

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Department	Vendor	Item	Document No.	Amount
Facilities Division	Donald E. Reisinger, Inc. 717 E. Washington St. West Chester, PA 19380	Renovate space in Anderson Hall for Theatre & Dance Dept. to relocate due to EO Bull renovation project.	3900003029	\$18,844.00
	Lincoln Supply 92 - 100 Lincoln Ave., Box 1327 Trenton, NJ 08607	Parts for Oil to Gas Conversion of Hot Water Heater.	4500222850	\$5,200.00
	Naughton Energy Corporation Route 940 Pocono Pines, PA 18350	#2 Fuel Oil for Heating Plant	4500224587	\$2,150,000.00
	Oliver Heating & Cooling 101 Waverly Avenue Morton, PA 19070	Heating equipment repairs provided for various locations on campus.	4500220607	\$7,756.75
	Oliver Heating & Cooling 101 Waverly Avenue Morton, PA 19070	Supply and install Hot Water Heating System Controls for Ramsey and Sanderson Halls.	4500223257	\$20,900.00

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Facilities Division	Penn Power Systems 8330 State Rd. Philadelphia, PA 19136	Maintain Emergency Generators on campus.	4000015290	\$20,000.00
	Recreation Resources, Inc. P.O. Box 371 Kennett Square, PA 19348	Purchase of 7 park benches for use through out campus quads.	4500220120	\$9,638.40
	Sheller Oil Company 603 Montgomery Avenue, P.O. Box 3311 West Chester, PA 19380	Service Purchase Contract to provide #2 heating oil for off-campus housing.	4000014976	\$35,000.00
	Summer & Zim'S Inc. 403 Valley Avenue Atglen, PA 19310	Provide and install ductless air unit in Wayne Hall.	4000015300	\$5,602.00
	The Protection Bureau 197 Philips Rd. Exton, PA 19341	Provide intrusion detection for Tanglewood.	4500222616	\$9,571.00

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Department	Vendor	Item	Document No.	Amount
Facilities Division	Tricolor Tree Transplanting 73 Bard Rd. Pottstown, PA 19465	New trees planted at S. Campus Apts.	4000015229	\$5,200.00

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Finance and Business Services	Campbell Durrant Beatty Palombo & Miller, P.C. 555 Grant St., Suite 310 Pittsburgh, PA 15219	Professional Litigation Services.	4500220981	\$12,899.15
	Campbell Durrant Beatty Palombo & Miller, P.C. 555 Grant St., Suite 310 Pittsburgh, PA 15219	Professional Services for Labor Grievances.	4500221035	\$9,582.12
	Department of General Services. Comptroller Office, P.O. Box 2769 Harrisburg, PA 17105	2008-09 Excess Property Premium Insurance Coverage.	4500223535	\$17,618.00
	Hasler, Inc. 478 Wheelers Farms Rd. Milford, PA 06461	Annual service agreement for the University Post Office mailing equipment for the period 10/17/08 thru 10/16/09.	4500221031	\$2,245.80
	Student Services, Inc. Business Office, 259 Sykes Union Building West Chester, PA 19383	Payment to SSI for WCU's allocation toward the 2008-2009 Athletic budget.	4500221032	\$108,836.44

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Department	Vendor	Item	Document No.	Amount
Grounds	Harvey Salt Company 1325 Mohrs Lane Baltimore, MD 21220	Purchase of Ice Melt for use campus wide.	4500221285	\$23,597.42

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Department	Vendor	Item	Document No.	Amount
Information Services	Apple Education Buying Service 2420 Ridgepoint Drive, Mail Stop 198-He Austin, TX 78754	Purchase of 10 MacBook Mobile Learning Lab computers and 2 MacBook 13" Computers.	4500221020	\$14,249.00
	Apple Education Buying Service 2420 Ridgepoint Drive, Mail Stop 198-He Austin, TX 78754	Purchase of 20 Apple MacBook Computers and 1 Bretford Laptop Computer Cart.	4500223542	\$29,099.95
	B & H Photo 420 9Th Ave. New York, NY 10001	45 camcorders to be used by students in Sturzebecker.	4500223216	\$5,436.65
	Cdw Government, Inc. 230 N. Milwaukee Ave. Vernon Hills, IL 60061	Adobe Web Premium CS4 Windows L3 Software (80 each) plus Media (1 each)	4500222848	\$26,313.69
	Comm Solutions Company 140 Quaker Lane Malvern, PA 19355	Annual Support Contract for DataDomain Storage Devices and Software for the period 10/19/08 thru 10/18/08.	4500221476	\$9,307.80

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Department	Vendor	Item	Document No.	Amount
Information Services	Comm Solutions Company 140 Quaker Lane Malvern, PA 19355	Installation and Parts for Networking for the Allegheny Data Center: Foundry Switch (1 each), Copper Connector (1 each).	4500221499	\$15,152.00
	Dell Marketing LO 1 Dell Way Round Rock, TX 78760	Adobe Web Premium CS4 Software (30 each).	4500222838	\$8,311.50
	Graybar Electric Company 1550 S. Warfield Street Philadelphia, PA 19146	3 year maintenance contract for WCU network Foundry RX-8 Big Iron Core Routers type.	4000015143	\$27,811.35
	Graybar Electric Company 1550 S. Warfield Street Philadelphia, PA 19146	Purchase of networking equipment for the Allegheny Data Center.	4500220943	\$9,742.23
	Lenovo Direct 8123 S. Hardy Dr. Tempe, AZ 85284	Purchase of 24 IBM Lenovo Think Centre M57 Computers and 24 ThinkVision 17" Monitors.	4500220514	\$20,671.68

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Department	Vendor	Item	Document No.	Amount
Information Services	Lenovo Direct 8123 S. Hardy Dr. Tempe, AZ 85284	Purchase of 54 IBM Lenovo Think Centre M57 Computers, 54 ThinkVision 17" Monitors.	4500220564	\$46,511.28
	Lenovo Direct 8123 S. Hardy Dr. Tempe, AZ 85284	ThinkCentre M57 Series Computers (50 each) and 19" Flat Panel Monitors (20 each).	4500222834	\$38,446.00
	MNM Group, Inc 3235 Sunset Ln. Hatboro, PA 19040	Network upgrade to Speakman Hall due to relocation of Custodial Services	4000015618	\$9,992.00
	RTI - Research Technology International 4700 Chase Rd. Lincolnwood, IL 60712	Purchase of an ECO Auto-Smart Disc Repair System and a DiscCheck High Speed Digital Inspection System.	4500221486	\$6,395.00
Inventory	Grainger 455 Knightsbridge Parkway Lincolnshire, IL 60069	Purchase of conventional plastic bags - 1.5 Mil , 2.0 Mil, and C-fold paper towels to replenish inventory.	4500219403	\$40,296.00

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Department	Vendor	Item	Document No.	Amount
Library	EBSCO 30 Park Rd., Suite 2 Tinton Falls, NJ 07724	Periodical subscription service for the FHG Library.	4500223281	\$995,015.17
	JSTOR 149 5Th Avenue, 8Th Floor New York, NY 10010	Online publication to Arts & Sciences VI collection for the period 11/1/08 thru 10/31/09.	4500219051	\$7,300.00
	Newsbank, Inc. 5020 Tamiami Trail North, Suite 110 Naples, FL 34103	Annual subscription to Newsbank / Readex for online journal access to various databases.	4500222163	\$7,722.00
	Palinet 3000 Market St., Suite 200 Philadelphia, PA 19104	Annual database renewal for Project Muse collection and Duke e-journals for the period 1/1/09 thru 12/31/09.	4500220533	\$18,770.00
	Palinet. 3401 Market St., Suite 262 Philadelphia, PA 19104	Subscription renewal for Nursing resource center and allied health for the 1/1/2009 thru 12/31/2011.	4500221609	\$14,045.00

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Department	Vendor	Item	Document No.	Amount
Library	Palinet. 3401 Market St., Suite 262 Philadelphia, PA 19104	On-line subscription to the Oxford English Dictionary for the period 12/1/08 thru 6/30/2013.	4500221897	\$13,204.00
	Proquest 6216 Payshere Circle Chicago, IL 60674	Online subscription to Safari tech books for the period 1/1/09 thru 12/31/09.	4500218916	\$7,185.00
	Thomson Gale P.O. Box 95501 Chicago, IL 60694	On-line subscription renewal for the Francis Harvey Green Library Literature and biography resource center.	4500218901	\$11,113.19
	Wiley Subscription Services 111 River St. Hoboken, NJ 07030	Annual license for 25 Wiley electronic science journals.	4500223004	\$77,409.68
Office of the President	Greenwood / Asher & Associates, Inc. 42 Business Center Dr., Suite 206 Miramar Beach, FL 32550	Blanket purchase order to support the Presidential Search.	4500198819	\$87,000.00

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Department	Vendor	Item	Document No.	Amount
Plumbing	L&R Associates, Inc. 2262 N. Penn Rd. Hatfield, PA 19440	Purchase of gas conversion parts to convert oil fired hot water heater in the School of Music to gas.	4500220986	\$5,350.00
Public Relations & Marketing	Eric Mencher 1101 Washington Ave., #104 Philadelphia, PA 19147	Blanket order to cover photography services on as needed basis.	P 228-blanket 04	\$6,000.00
	Philadelphia Newspapers, Inc. P.O. Box 822063 Philadelphia, PA 19182	Advertising cost related to the Graduate Studies Open House to be held on 11/13/2008.	4500220945	\$6,464.00
	Sarah S. Bones Photography 25 High Street Malvern, PA 19355	Blanket order to cover photography services on as needed basis.	P 228-blanket 01	\$6,000.00
	School Guide Publication 210 North Ave. New Rochelle, NY 10801	Advertisement in the College Transfer Guide: Three (3) Editions.	4500223533	\$7,100.00

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Department	Vendor	Item	Document No.	Amount
Public Safety	Atlantic Tactical 772 Corporate Circle New Cumberland, PA 17070	Purchase of 9 bullet proof vests and vest carriers.	4500221490	\$6,200.60
	Metropolitan Communications, Inc. 309 Commerce Dr. Exton, PA 19341	Motorola Radios (4 each), Antennas (3 each), and Installation.	4500222854	\$5,490.00
	The Protection Bureau 197 Philips Rd. Exton, PA 19341	Service calls for various campus protection systems.	4500222995	\$5,163.80
Registrar	Main Line Expo, Inc. 650 Clark Ave. King Of Prussia, PA 19406	Rental equipment for the December 08 Commencement for Hollinger Field House.	4000015905	\$5,060.00

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Department	Vendor	Item	Document No.	Amount
Bursar	ACS Education Services, Inc. One Curie Court, 1st Floor Rockville, MD 20850	Tax reporting services related to Taxpayer relief ACT of 1997.	4300000445	\$60,000.00
College of Arts & Sciences	Agilent Technologies, Inc. 2850 Centerville Rd. Wilmington, DE 19808	Purchase of a gas Chromatographer with mass spectrometer detector.	4500224094	\$64,366.22
	B&B Microscopes, LTD. 535 Rochester Rd. Pittsburgh, PA 15237	Purchase of various microscopes & accessories for student use in Biology classes.	4500224468	\$25,806.00
	Ricoh Corporation 204 W. Market St., c/o Rothwell West Chester, PA 19382	Purchase of a new Ricoh MP4500C Color Digital Imaging System for the PA Writing Program Office.	4500226950	\$7,511.00

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College of Business & Public Affairs	Cenova, Inc. 2745 W. Allegheny Ave. Philadelphia, PA 19132	Snow removal for McDermott Drive.	4300000449	\$19,999.00
	Peco Energy Company 1050 W. Swedesford Rd. Berwyn, PA 19312	Electrical service for the Graduate Business Center for the period 1/1/09 thru 3/31/09.	4500225994	\$26,400.00
College of Education	West Chester University Foundation 201 Carter Dr., Suite 200 West Chester, PA 19383	Fundraising Services for the 3E Institute per 2007-08 agreement for April 1st, 2008 to June 30th, 2008	4500223537	\$7,670.50
	West Chester University Foundation 201 Carter Dr., Suite 200 West Chester, PA 19383	Fundraising Services for the 3E Institute per 2007-08 Agreement for January 1st, 2008 through March 31st, 2008	4500223545	\$5,500.00

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Department	Vendor	Item	Document No.	Amount
College of Visual & Performing Arts	Edwards Business Systems 616 High Street, P.O. Box 273 Pottstown, PA 19464	Continued lease purchase of two Konica Minolta copiers for the College of Visual and Performing Arts.	4500224374	\$6,120.00
	Steinway, Inc. 1 Steinway Place Long Island City, NY 11105	Purchase of hammer sets for repair of School of Music pianos.	4500225083	\$5,390.00
	WRTI - Temple University Public Radio 1509 Cecil B. Moore Ave., 063-00 Philadelphia, PA 19121	Radio Advertisement for the College of Visual and Performing Arts.	4000015997	\$5,000.00
Custodial Services	Penn Valley Chemical Company 201 Kriebel Ave. Landsdale, PA 19446	Purchase of cleaning supplies for Custodial Services.	4500225735	\$9,632.13
Environmental Health & Safety	Simplex Grinnell Fire Protection 120A Domorah Dr. Montgomeryville, PA 18936	Repair of fiber optic lines for the Village fire alarm system.	4500226145	\$6,700.00

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Department	Vendor	Item	Document No.	Amount
Facilities Division	Advanced Office Environments, Inc. 160 Quaker Lane Malvern, PA 19355	Purchase of fabric for booths being installed in Sykes Union Ram Head Food Court.	4500226377	\$7,648.90
	C.K. Seidman Appliance I-95 At Highland Ave. Chester, PA 19013	Purchase of appliances for Tanglewood Kitchen.	4500226817	\$6,766.00
	Community c/o Advanced Office P.O. Box 231 Jasper, IN 47547	Purchase of new furniture for Sykes Union Food Court.	4500226373	\$26,690.15
	Cook's Service Company, Inc. 300 Industrial Dr. Avondale, PA 19311	Plumbing work for CAS Dean's Suite, 1st Floor Anderson Hall.	3900003107	\$9,257.00
	Diamond Commercial Fuels Box 596 West Chester, PA 19381	Blanket order for diesel fuel used for emergency generators across campus.	4000015196	\$5,000.00

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Facilities Division	Donald E. Reisinger, Inc. 717 E. Washington St. West Chester, PA 19380	Tanglewood Kitchen Renovation.	3900003108	\$97,993.00
	Donald E. Reisinger, Inc. 717 E. Washington St. West Chester, PA 19380	Shower Repairs - S. Campus Housing	3900003125	\$5,187.50
	Donald E. Reisinger, Inc. 717 E. Washington St. West Chester, PA 19380	Tanglewood Roof Replacement.	4000015151	\$61,498.08
	Doorstep Custom office 2820 Audubon Village Dr. Audubon, PA 19403	Purchase of new custom cabinetry and counters for Sykes Union Rams Head Food Court.	4500226504	\$9,907.57
	Falcon Products 5303 East Morris Blvd., c/o Adv.Office Environments Morristown, TN 37813	Purchase of booths for Sykes Union Rams Head Food Court renovation project.	4500226519	\$56,327.12