

West Chester University of Pennsylvania
Purchase Orders and Contracts in Excess of \$ 5,000.00
For the Purchase of Equipment, Services and Supplies
Executed during December 2007

Department	Vendor	Item	Document No.	Amount
College of Arts & Sciences	Apple Education Buying Service 2420 Ridgepoint Dr., Mail Stop 198-HE Austin, Tx 78754	Purchase of an Apple Mac Pro computer with a 30" flat panel cinema display monitor.	4500179276	\$9,667.00
	Association for Computing Machinery P.O. Box 30777 New York, NY 10087	Renewal of ACM Institutional membership dues for 2008 for the Computer Sciences Department.	4500179140	\$7,090.00
College of Business & Public Affairs	PECO Energy Company 1050 W. Swedesford Rd. Berwyn, PA 19312	Estimated electricity expense for the Graduate Business Center for the period of 1/1/08 thru 3/31/08.	4500179114	\$20,043.00
College of Visual & Performing Arts	Council On Undergraduate Research 734 15th St. N.W., Suite 550 Washington, DC 20005	Service Purchase contract for a workshop on Institutionalizing Undergraduate Research to be held on November 30 and December 1, 2007.	4000012829	\$10,000.00
	Pro -Tech Floors, LLC 2 Nealy Blvd. Trainer, PA 19061	Carpet installation for Sturzebecker corridor 392 and 393.	4500180506	\$5,980.00

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Department	Vendor	Item	Document No.	Amount
Development	ANRO, Inc. 222 Lancaster Ave. Devon, PA 19333	Blue back contract for Mailing Services for the Development office. 3 rd year 8/23/07 thru 8/22/08.	4300000448	\$30,000.00
Environmental Health & Safety	County Action Restoration P.O. Box 1793 West Chester, PA 19380	Equipment and labor for emergency services needed for specialized drying, due to the water main line break in Suite 500, 201 Carter Drive.	4500178832	\$9,970.00
Facilities Division	Corbett, Inc., c/o Officenter 56 Buttonwood St. Norristown, pA 19401	Purchase of replacement chairs for Sturzebecker classrooms 116A & 116B.	4500179904	\$30,943.24
	H.A. DeHart and Son 311 Crown Point Rd. Thorofare, NJ 08086	Purchase of an ABS-800 Brine making and dispensing system.	4500180084	\$9,287.00
	KC Sign & Awnings 142 Conchester Hwy. Aston, PA 19014	Purchase of exterior building identification signs.	4500178931	\$17,988.00

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Facilities Division	Kompressed Air of Delaware, Inc. 144 Quigley Blvd. New Castle, DE 19720	Purchase and installation of climate control air compressor and pumps.	4500179360	\$5,886.00
Information Services	Canon Business Solutions East, Inc. 300 Commerce Square Blvd. Burlington, NJ 08016	Application, software and integration support for completion of document management phase 2A.	4500179367	\$40,000.00
Inventory	Grainger Department 592-808288187 Palatine, IL 60038	Purchase of Paper towels, mops and buckets to replenish the Central Stores inventory.	4500179634	\$44,172.24
University Garage	Willow Creek Fuels, Inc. 556 Blandon Rd. Fleetwood, PA 19522	Purchase of unleaded regular gasoline, 87 Octane for the University Garage.	4500179329	\$62,400.00



Council of Trustees
West Chester University
West Chester, Pennsylvania 19383

Council of Trustees
Resolution
2008-06

www.wcupa.edu

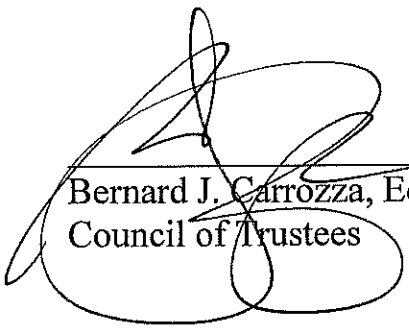
Proposed

RESOLUTION
COUNCIL OF TRUSTEES
WEST CHESTER UNIVERSITY OF PENNSYLVANIA

JANUARY 24, 2008

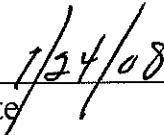
BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY, ENDORSES CHANCELLOR JUDY G. HAMPLE'S APPOINTMENT OF DR. LINDA LAMWERS AS INTERIM PRESIDENT OF WEST CHESTER UNIVERSITY OF PENNSYLVANIA EFFECTIVE JULY 1, 2008 UNTIL THE SELECTION OF A CONTINUING PRESIDENT

APPROVED BY VOTE OF THE COUNCIL OF TRUSTEES



Bernard J. Carrozza, Ed.D., Chairperson
Council of Trustees

Date



1/24/08

WEST CHESTER UNIVERSITY COUNCIL OF TRUSTEES

JANUARY 24, 2008

(Supporting Information)

Subject: Search for a Successor President

President Madeleine Wing Adler announced her retirement effective June 30, 2008. Consistent with Board of Governors Policy 1983-13-A, "Guidelines for Recommending Presidential Appointment," a search committee was established. After a series of preliminary interviews, the search committee invited six candidates to participate in campus interviews. Subsequently, two of the six candidates withdrew their names from further consideration.

After consulting with the Council of Trustees, campus leadership and the search committee, the Chancellor determined that it is in the best interest of West Chester University and the Pennsylvania State System of Higher Education to cancel the current selection process. A new search will be initiated later this spring, with the search committee membership remaining the same. The objective will be to have a new President no later than July 1, 2009.

Prior to announcing the cancellation of the current selection process, the Chancellor also consulted with the Council of Trustees regarding the appointment of an Interim President. The chancellor recommended, and the Council of Trustees endorsed informally, the appointment of Dr. Linda Lamwers, Provost and Vice President for Academic Affairs at West Chester University, as Interim President effective July 1, 2008, until the selection of a continuing president.



Council of Trustees
West Chester University
West Chester, Pennsylvania 19383

Council of Trustees
Resolution
2008-07

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Proposed

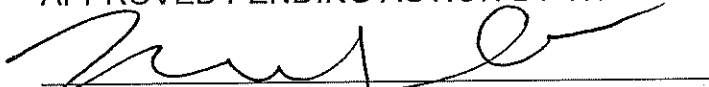
RESOLUTION
COUNCIL OF TRUSTEES
WEST CHESTER UNIVERSITY OF PENNSYLVANIA

MARCH 24, 2008

CAPITAL PROJECT REALLOCATION REQUEST

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY HEREBY APPROVES A CAPITAL PROJECT PREPARED BY THE UNIVERSITY TO EXPAND THE CAMPUS GEOTHERMAL INFRASTRUCTURE AND TO REALLOCATE \$6 MILLION PREVIOUSLY APPROVED TO RENOVATE STEAM HEATING DISTRIBUTION PIPING TO ACCOMPLISH THE GEOTHERMAL INFRASTRUCTURE PROJECT.

APPROVED PENDING ACTION BY THE COUNCIL OF TRUSTEES




Madeleine Wing Adler, President

3/13/08

Date

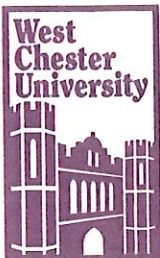
APPROVED BY VOTE OF THE COUNCIL OF TRUSTEES



Bernard J. Carrozza, Ed. D., Chairperson
Council of Trustees

3/24/08

Date



Council of Trustees
West Chester University
West Chester, Pennsylvania 19383

Council of Trustees
Resolution
2008-08

www.wcupa.edu

Proposed

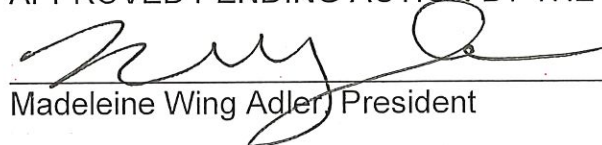
RESOLUTION
COUNCIL OF TRUSTEES
WEST CHESTER UNIVERSITY OF PENNSYLVANIA

MARCH 24, 2008

FIVE-YEAR CAPITAL BUDGET REQUEST

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY HEREBY APPROVES THE FIVE-YEAR CAPITAL BUDGET REQUEST PREPARED BY THE UNIVERSITY FOR SUBMISSION TO THE PENNSYLVANIA STATE SYSTEM OF HIGHER EDUCATION ON APRIL 1, 2008.

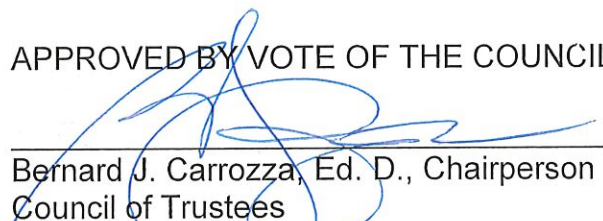
APPROVED PENDING ACTION BY THE COUNCIL OF TRUSTEES



Madeleine Wing Adler, President

3/14/08
Date

APPROVED BY VOTE OF THE COUNCIL OF TRUSTEES



Bernard J. Carrozza, Ed. D., Chairperson
Council of Trustees

3/24/08
Date



Capital Budget 5 Year Spending Plan- FY09 to FY13 Proposed West Chester University

3/7/2008

Previous Submitted Priority	Current Priority	Project Title	Description	Submitted Request Amount	Legislative Authorized Amount	Act #	Scheduled Year of funding
3	1	Campus Geothermal Utility and Boiler Plant Conversion	The continued development of geothermal well fields and water distribution piping to further geothermal as WCU's ideal future energy source, including the removal or downsizing of the Boiler Plant.	\$ 5,600,000	\$ 5,600,000		FY 2012
4	2	McCarthy Hall Conversion	Conversion/Renovation of McCarthy Hall from a Residence Hall to classrooms and offices.	\$ 16,725,000	\$ 20,000,000	HB 1589	PASSHE FY 2013 Capital Plan not yet released
5	3	Lawrence Hall Renovations	Life-cycle renovation of E&G portion of 29,000 gsf mixed-use building.	\$ 6,387,000	\$ 6,387,000	131/02	
Five Year Capital Project Requests TOTAL				\$ 31,987,000			



Proposed

**RESOLUTION
COUNCIL OF TRUSTEES
WEST CHESTER UNIVERSITY**

March 24, 2008

Whereas, Dr. G. Frederick Gage, has served as the Vice President for Information Technology of West Chester University of Pennsylvania since February, 2000 and has announced his retirement effective March 28, 2008, and;

Whereas, Dr. Gage has served in the field of higher education with distinction for over forty-two years, and;

Whereas, Dr. Gage has been an outstanding and dedicated leader for West Chester University's institution-wide technology initiatives, and;

Whereas, Dr. Gage's contributions have included leadership in such important projects as PeopleSoft implementation, ResNet (WCU's resident student network), and the creation and oversight of more than 50 technology labs, and;

Whereas, Dr. Gage is also a WCU alumnus, having earned a Master of Public Health in 2006, and;

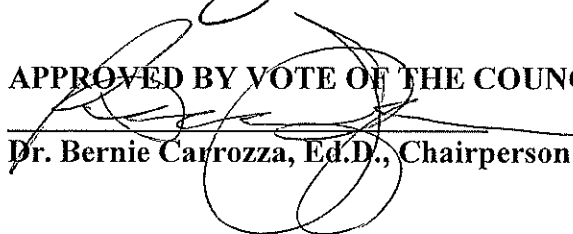
Now therefore, the Council of Trustees of West Chester University congratulates G. Frederick Gage, on his upcoming retirement, and by this resolution, shows our appreciation for his years of distinguished service to West Chester University.

APPROVED PENDING ACTION BY THE COUNCIL OF TRUSTEES


Dr. Madeleine Wing Adler, President

March 17, 2008
Date

APPROVED BY VOTE OF THE COUNCIL OF TRUSTEES


Dr. Bernie Carrozza, Ed.D., Chairperson

March 24, 2008
Date

WEST CHESTER UNIVERSITY OF PA
FY09 RATE PROPOSALS

A preliminary meeting was held December 4, 2007 to begin discussion of the FY09 Auxiliary Budget process. Representatives from each division/area were present, as well as the Vice-Presidents for Administration & Finance and Student Affairs.

All proposed rate increases for FY09 have been reviewed and approved by University constituencies including ABC (Administrative Budget Committee), UBC (University Budget Committee), President's Breakfast Group (campus student leaders), and SGA (Student Government Association).

Many of the increases incorporated in the attached budget proposals are beyond the direct control of the individual managers (i.e. contractual salary increases and benefits, utility increases, debt service, etc.). Listed below are the issues that impact all areas proportionally and cannot be controlled by the Auxiliary directors or department managers.

Salaries/Benefits: Year 2 of the current AFSCME and SPFPA (police & security) contracts include a 3% across the board increase effective July 1, 2008, as well as a mid-year 2.25% step increment effective January 3, 2009. The step increments have been applied to all AFSCME and SPFPA-related position budgets based on the pay range/step of the current incumbent.

The OPEIU (nurses) union collective bargaining agreement is scheduled to expire on June 30, 2008 and negotiations are ongoing. Due to the negotiation status, salary assumptions provided by the System Office include only nominal increases to cover the FY09 cost of contractual increases from FY08. However, in order to provide a sufficient budget in the event that a new contract is approved with step and/or across-the-board increases, the position budgets for all OPEIU employees assigned to the Health Center have been projected to include both a 3% across-the-board increase and 2.25% mid-year step increment. This approach is consistent with collective bargaining agreements already in place.

The SCUPA/SUA union collective bargaining agreement expired on June 30, 2007 and union members opted to continue negotiations past the June 30th expiration date. The membership is currently working without a contract and negotiations are ongoing. Although little information is available at this time, PASSHE salary assumptions allow for across-the-board increases and step increments consistent with the AFSCME and SPFPA collective bargaining agreements. Therefore, all approved SCUPA/SUA lines have been adjusted accordingly based on the pay range/step of the current incumbent.

Managers are not covered by a collective bargaining agreement (CBA) and pay increases, if any, will be determined by the PASSHE Board of Governors (BOG) at a later date. Salary assumptions provided by the System Office include no increase for managers at this time. However, all manager lines have been increased by 4% in order to provide a pool of funds in the event that the BOG does approve an increase in management compensation for FY09.

Benefit assumptions have been provided by the System Office for use in developing all FY09 budgets. All benefit calculations are based on the rate assumptions supplied by the System Office as of January 31, 2008. Projected increases for Hospitalization, Annuitant, and Health & Welfare (H&W) are as follows:

AFSCME Annuitant	12.50%
All Other Annuitant	9.81%
AFSCME & SCUPA/SUA Hospitalization	10.61%
All Other Hospitalization	13.82%
AFSCME & SCUPA/SUA H&W	N/A
Manager H&W	10.00%

All of the above rates are subject to change (with the exception of AFSCME & SCUPA/SUA hospitalization) prior to the start of FY09 and may actually be lower than projected. AFSCME & SCUPA/SUA employee hospitalization benefits are managed through the Pennsylvania Employee Benefit Trust Fund (PEBTF) and employer contributions are negotiated as part of collective bargaining agreements. However, any changes in other rates will be reflected during FY09 in actual expenses.

Retirement calculations are based on the retirement selection (SERS vs. TIAA-CREF) for the employee currently assigned and reflect no changes at this time over FY08 actual rates. Vacant positions continue to be budgeted based on the TIAA-CREF retirement rate (9.29%.) Projected employer retirement contribution rates for FY09 are as follows:

SERS	3.28%
TIAA-CREF	9.29%
PSERS	3.57%

Utility Costs:

Bruce Wilson, the University's Energy Manager, has reviewed square footage between the E&G and Auxiliary budgets to verify the current utility allocation formula. For FY09, he has also factored in initial savings from the University's campus-wide energy savings project. Therefore, all projected Auxiliary utility budgets reflect decreases in projected utilities for FY09.

AUXILIARY FEES (INCLUDING UNIVERSITY HEALTH CENTER)

Overview:

Projected \$146 (or 4.4%) overall increase in Room and Food Services, Sykes Union, and the Health Center fees (or 2.2% overall increase in mandatory resident fees based on FY08 undergraduate in-state tuition rates).

- Includes projected salary increases based on applicable FY09 bargaining agreements and benefit rate increases.
- Overall reduction in projected utility expenditures based on review/revision of utility allocation formula, current usage, anticipated rate increases, and impact of University's campus-wide energy savings project.
- Adjustments in fire safety costs due to negotiation of overall contract to cover all fire safety needs.

- Year eight of ten year contribution to Information Services Long-Range Plan to update infrastructure and incorporate new technology.

Health Center: \$79/semester (\$5/semester or 6.8% increase)

- Year 2 of two-year phase-in to increase co-pay to \$10/visit by fall 2008.
- Addition of new, part-time Nurse Practitioner to cover primary care and health care of women services.
- Reduction in "Wage" line to offset cost of new part-time Nurse Practitioner position.
- Increase in "Transfers Repair/Replacement" budget to provide funding for future relocation and outfit of the University Health Center.

Sykes Union: \$63/semester (\$2/semester or 3.3% increase)

- Addition of new, permanent Assistant Director position for Sykes Union to provide professional staff presence in support of increased facility hours and program offerings.
- \$8,000 increase in Sykes Custodial Services "Other Operating" budget to cover increased cost of custodial paper products.

Food Service: \$964/semester 14-meal plan (increase of \$45/semester or 4.9% -- 14 meal plan). \$150/semester Flex (increase of \$50/semester)

- Increase of 3.6% per Consumer Price Index (CPI) in meal plan cost.
- Increase in Flex from \$100/semester -> \$150/semester with corresponding increase in meal plan cost.
- Restoration of "Transfers (Renovation Costs)" budget line.

Residence Halls: \$2,238/semester North Double, \$2,599/semester South Double (\$44/semester North and \$51/semester South or 2.0% increase)

- Increase in "Res Hall Non-Allocated" budget for "Hospital Insurance" and "Administrative Overhead" costs to more accurately reflect actual expenditures in accordance with the PASSHE Auxiliary Task Force guidelines.
- \$5,000 increase in "Res Hall Maintenance" budget to cover increased cost of elevator contract.
- With the exception of contractual salary and benefit increases, no additional new spending approved as part of the FY09 budget process.

Recreation Center: Collection of Fee Deferred for FY09

Design and construction of the Student Recreation Center has been delayed pending the Borough of West Chester's approval of a proposed parking garage on University property located at Nields and New Streets. This garage would provide the additional parking that Borough ordinances require for the Recreation Center.

As a result of this delay, the University refunded the Recreation Center fee that was charged to students in the fall semester of 2007 and did not charge the fee for the spring semester of 2008. It is likely that the Recreation Center fee will not be reinstated before the 2009-2010 academic year.

MISCELLANEOUS FEES

Credit by Exam Fee: Automatic Increase

The concepts of the College Level Examination Program (CLEP), a national standardized test, and the campus-based Credit by Exam (CBE) are parallel in that both grant college credit. The CLEP fee is determined by its proprietary organization with the WCU Registrar's Office adding a standard fee to cover processing. Historically, the CBE fee has been considerably lower than the CLEP fee with increases in the fee recommended by ABC and subsequently approved by the Council of Trustees each time an increase is warranted. This was the case in FY08 when the Council of Trustees approved an increase in the CBE fee to \$72 to be equal to the existing CLEP fee. However, by July 2007 the CLEP fee had increased to \$77.

This proposal would keep the cost of both college credit-granting examinations parallel and eliminate the need to request an increase in the CBE fee each time the cost of the CLEP fee is increased.

Graduate Application Fee: \$55/application (paper)

The Graduate Office currently accepts applications online or in paper form. Online applications are processed through College Net, a third-party vendor, who assesses a \$5/application processing fee. These applications are then uploaded into the PeopleSoft Campus Management System with a minimum of staff processing. Paper applications are forwarded directly to the Graduate Studies Office and require manual input of all data fields into the PeopleSoft Campus Management System.

This proposal would apply a \$20 surcharge to those applicants who do not utilize the online application system and will hopefully encourage the use of online applications thereby, freeing up staff time in support of other processing.

Orientation Fee: FY09 = \$155 (increase of \$20 or 14.8%)

- Fee will cover additional expense associated with personnel, student wage minimum rate increase, graphics, postage and other operating expenses.
- Program supports the Student Success Transformation of the *Plan for Excellence* as students who participate have higher overall grade point averages (GPA).
- The proposed increase represents the first year of a two-year, phased-in increase to meet future program operating needs. During the next fee process review, a request for additional program funding will be refined and proposed.

FY 2008-09 Proposed Fees	FY09 Proposed Rate	FY09 Increase		FY08 Rate	FY08 Increase		FY07 Rate	FY07 Increase		FY06 Rate
		Cost	Percent		Cost	Percent		Cost	Percent	
Mandatory Fees (per semester)										
Tuition										
Undergraduate In-State (UGIS)	TBD			\$ 2,588.50	\$ 70	2.8%	\$ 2,519	\$ 66	2.7%	\$ 2,453
Undergraduate Out-State (UGOS)	TBD			6,472	\$ 173	2.7%	6,299	\$ 166	2.7%	6,133
Graduate In-State (GRIS)	TBD			3,107	\$ 83	2.7%	3,024	\$ 80	2.7%	2,944
Graduate Out-State (GROS)	TBD			4,972	\$ 133	2.7%	4,839	\$ 128	2.7%	4,711
Mandatory Fees										
Educational Services	TBD			259	\$ 7	2.8%	252	\$ 7	2.9%	245
Health Center*	79	\$ 5	6.8%	74	\$ 5	7.2%	69			69
SSI	TBD			93	\$ 2	2.2%	91			91
Student Union Expansion Fee	60			60			60			60
Technology Fee	TBD			87.50	\$ 25	38.9%	63			63
Parking Improvement Fee	36			36			36			36
Subtotal Tuition & Mandatory Fees (based on UGIS)	TBD	TBD	TBD	\$ 3,198	\$ 108	3.5%	\$ 3,090	\$ 73	2.4%	\$ 3,017
Auxiliary Fees										
Student Recreation Center (new FY08): Fee deferred FY09										
Seniors				59	\$ 59					
Juniors				79	\$ 79					
Sophomores				61	\$ 4	7.0%	57			57
First Year Students	63	\$ 2	3.3%	61	\$ 4	7.0%	57			57
Sykes Student Union Fee	2,238	\$ 44	2.0%	2,194	\$ 84	4.0%	2,110	\$ 40	1.9%	2,070
Room (North Campus)	150	\$ 50	50.0%	100			100			100
Food Service: Flex**	964	\$ 45	4.9%	919	\$ 36	4.1%	883	\$ 26	3.0%	857
14-Meal Plan	870	\$ 41	4.9%	829	\$ 32	4.0%	797	\$ 23	3.0%	774
10-Meal Plan	1,049	\$ 48	4.8%	1,001	\$ 40	4.2%	961	\$ 27	2.9%	934
19-Meal Plan	478	\$ 22	4.8%	456	\$ 18	4.1%	438	\$ 13	3.1%	425
Block 75 Plan	931	\$ 43	4.8%	888	\$ 35	4.1%	853	\$ 24	2.9%	829
Block 175 Plan	1,030	\$ 48	4.9%	982	\$ 39	4.1%	943	\$ 27	2.9%	916
Block 225 Plan										
Subtotal Auxiliary Fees (w/14-Meal Plan)	\$ 3,415	\$ 141	4.2%	\$ 3,353	\$ 203	6.4%	\$ 3,150	\$ 66	2.1%	\$ 3,084
Total Resident Fees (w/14-Meal Plan)	TBD	TBD	TBD	\$ 6,551	\$ 700	11.2%	\$ 6,240	\$ 513	8.4%	\$ 6,101

*Not an "Auxiliary" for accounting purposes; however, Health Center fees are developed through the Auxiliary review process and require Council of Trustees approval.

**Flex split out from meal plans FY09 budget.

FY 2008-09 Proposed Fees	FY09 Proposed Rate	FY09 Increase		FY08 Rate	FY08 Increase		FY07 Rate	FY07 Increase		FY06 Rate
		Cost	Percent		Cost	Percent		Cost	Percent	
Miscellaneous Fees (per event)										
Undergraduate Application Fee	\$ 35			\$ 35			\$ 35			\$ 35
Graduate Application Fee - Online	35			35			35			35
Graduate Application Fee - Paper (new FY09)	55	\$ 55		-			-			-
Acceptance Deposit -- Commuter	200			200	\$ 100	100.0%	100			100
Acceptance Deposit -- Resident	300			300	\$ 100	50.0%	200			200
Commencement Fee	56			56			56			56
Credit by Exam Fee*	77	\$ 5	6.9%	72	\$ 47	188.0%	25			25
Deferred Payment Plan	35			35			35			35
Deferred Payment Plan Late Fee	25			25			25			25
Housing Deposit Fee	100			100			100			100
International Student Services	25			25			25			25
Late Payment Fee (new FY05)	50			50			50			50
Late Registration Fee	35			35			35			35
Music Instrument & Rental Fee	20			20			20			20
National Student Exchange Fee	100			100			100			100
Orientation Fee	155	\$ 20	14.8%	135			135	\$ 30	28.6%	105
Parking Fines	10			10			10			10
Parking Permits	30			30			30			30
Transcript Fee	5			5			5			5

* Credit by Exam Fee automatically increases in response to changes in the external College Level Examination Program (CLEP) fee. In July 2007, the CLEP fee increased to \$77.

FY 2008-09 Auxiliary Budget Proposal	FY 2007-08		FY 2008-09	Percent Change
	Approved Budget	Adjustments	Projection	
Student Health Center				
Rate	\$74	\$5	\$79	6.8%
Revenue				
Student Health Fee	1,584,874	145,903	1,730,777	9.2%
Prescription Revenue	35,000	-	35,000	-
GYN Revenue	40,000	-	40,000	-
Immunizations	14,000	-	14,000	-
Interest Income	25,897	1,749	27,646	6.8%
Health Center Supply Fee	9,000	-	9,000	-
Student Co-Pay	80,000	20,000	100,000	25.0%
Total Revenue	1,788,771	167,652	1,956,423	9.4%
Expenditures				
Health Center	1,758,771	167,652	1,926,423	9.5%
Emergency Med Svc	20,000	-	20,000	-
ATOD	10,000.00	-	10,000	-
Total Expenditures	1,788,771	167,652	1,956,423	9.4%
Surplus/(Shortfall)	-	-	-	

Sykes Student Union				
Rate	\$61	\$2	\$63	3.3%
Revenue				
Sykes Auxiliary Fee	1,198,312	94,715	1,293,027	7.9%
Other Revenue	64,446	2,105	66,551	3.3%
Total Revenue	1,262,758	96,820	1,359,578	7.7%
Expenditures				
Sykes Administration	561,904	83,910	645,814	14.9%
Sykes Student Programming	15,000	-	15,000	-
Sykes Custodial Service	293,611	19,191	312,802	6.5%
Sykes Custodial Management	20,116	-	20,116	-
Sykes Maintenance	84,201	2,451	86,652	2.9%
Sykes Grounds	29,311	847	30,158	2.9%
Sykes Utilities	246,664	(9,580)	237,084	-3.9%
Sykes Fire Safety	11,950	-	11,950	-
Total Expenditures	1,262,758	96,820	1,359,578	7.7%
Surplus/(Shortfall)	-	-	-	

FY 2008-09 Auxiliary Budget Proposal	FY 2007-08		FY 2008-09 Projection	Percent Change
	Approved Budget	Adjustments		
Residence Halls				
North Campus				
Rate	\$2,194	\$44	\$2,238	2.0%
Revenue	12,610,957	249,217	12,860,175	2.0%
Residence Reserve	(1,036,000)	-	(1,036,000)	-
Damage Fee	(56,000)	-	(56,000)	-
Net Revenue	11,518,957	249,217	11,768,175	2.2%
South Campus				
Rate	\$2,548	\$51	\$2,599	2.0%
Revenue	2,414,695	48,463	2,463,158	2.0%
Residence Reserve	(192,000)	-	(192,000)	-
Damage Fee	(10,000)	-	(10,000)	-
Net Revenue	2,212,695	48,463	2,261,158	2.2%
Other Revenue	545,238	25,535	570,773	-
Total Revenue	14,276,890	323,216	14,600,106	2.3%
Expenditures				
Residence Life	2,500,387	16,674	2,517,061	0.7%
Residence Life Programs	36,000	-	36,000	-
Res Hall Debt Service*	1,873,436	1,752	1,875,188	0.1%
Res Hall Transfer (Plant)	1,254,113	-	1,254,113	-
Res Hall Telephones	57,916	-	57,916	-
Res Hall Non-Allocated	668,000	216,502	884,502	32.4%
Res Hall Custodial Services	2,438,678	41,656	2,480,334	1.7%
Res Hall Custodial Management	171,714	-	171,714	-
Res Hall Grounds	264,180	10,077	274,257	3.8%
Res Hall Logistical Services	70,841	2,778	73,620	3.9%
Res Hall Upholstery	26,605	781	27,386	2.9%
Res Hall Utilities	2,116,007	(45,883)	2,070,124	-2.2%
Res Hall Maintenance	800,454	22,556	823,010	2.8%
Res Hall Boiler Plant	409,934	6,720	416,654	1.6%
Res Hall Fire Safety	185,587	7,522	193,109	4.1%
Res Hall Public Safety	474,428	18,751	493,179	4.0%
Res Hall Security	896,611	23,327	919,938	2.6%
Res Hall Security Intg Sys Maint	32,000	-	32,000	-
Total Expenditures	14,276,890	323,216	14,600,105	2.3%
Surplus/(Shortfall)				

FY 2008-09 Auxiliary Budget Proposal	FY 2007-08		FY 2008-09	Percent Change
	Approved Budget	Adjustments	Projection	
Food Service				
14-Meal Plan	\$ 919	\$ 45	\$ 964	4.9%
10-Meal Plan	\$ 829	\$ 41	\$ 870	4.9%
19-Meal Plan	\$ 1,001	\$ 48	\$ 1,049	4.8%
Block 75 Plan	\$ 456	\$ 22	\$ 478	4.8%
Block 175 Plan	\$ 888	\$ 43	\$ 931	4.8%
Block 225 Plan	\$ 982	\$ 48	\$ 1,030	4.9%
Flex	\$ 100	\$ 50	\$ 150	50.0%
Revenue				
Fall/Spring/Summer Board	7,977,472	837,763	8,815,235	10.5%
Interest Income	131,108	5,610	136,718	4.3%
Commissions	426,465	14,018	440,483	3.3%
Total Revenue	8,535,045	857,391	9,392,436	10.0%
Expenditures				
Meal Plan Cost	7,195,952	766,377	7,962,329	10.7%
Food-Related Expenses	558,087	104,189	662,276	18.7%
Food Service Debt Service	400,141	53	400,194	0.01%
Food Service Maintenance	146,244	4,340	150,584	3.0%
Food Service Utilities	219,620	(18,568)	201,052	-8.5%
Food Service Fire Safety	15,000	1,000	16,000	6.7%
Total Expenditures	8,535,045	857,391	9,392,436	10.0%
Surplus/(Shortfall)				

*Includes Debt Service for South Campus, Lan Upgrade and Sprinkler Installation.

UNIVERSITY FEE SURVEY

2007 - 2008

Prepared 12/2007

FEE DESCRIPTION	WEST CHESTER	KUTZTOWN	MILLERSVILLE	CHEYNEY	IUP	DREXEL	PENN STATE	ST. JOSEPHS	VILLANOVA	WIDENER
Tuition semester	\$2,589	\$2,589	\$2,589	\$2,589	\$2,589	\$16,750	\$6,588	\$15,425	\$17,160	\$14,090
General Fees semester	\$671	\$847	\$724	\$618	\$784	948	\$280	\$290	\$290	\$225
Housing semester	\$2,194-\$2,930	\$2,144-\$3,304	\$1,960-\$3,125	\$1,929-\$2,706	\$2,010-\$3,096	\$3,480-\$4,005	\$1,910-\$3,105	\$3,375-\$4,410	\$2,280-\$3,310	\$2,600-\$3,400
14 Meal Plan semester	\$1,019	\$1,106	\$1,309	\$1,364	\$1,048	\$2,325	\$1,765	\$1,900	\$2,065	\$2,450
Total	\$6,473-\$7,209	\$6,686-\$7,846	\$6,582-\$7,747	\$6,500-\$7,277	\$6,431-\$7,517	\$23,503-\$24,028	\$10,543-\$11,738	\$20,990-\$22,025	\$21,795-\$22,825	\$19,365-\$20,165

2008 MONTHLY OFF-CAMPUS HOUSING RATES	
Type	Rent per person*
Apartments	\$346-\$455
House	\$416-\$441
Townhouse	\$381
Room	\$504

* Rates might need to be adjusted for utilities, cable and phone.



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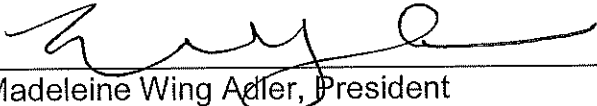
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Proposed

RESOLUTION
COUNCIL OF TRUSTEES
WEST CHESTER UNIVERSITY OF PENNSYLVANIA
MARCH 24, 2008
HEALTH CENTER FEE

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY OF PENNSYLVANIA HEREBY APPROVES AN INCREASE OF \$5 PER SEMESTER TO THE HEALTH CENTER FEE. THE NEW FEE OF \$79 PER SEMESTER IS APPLICABLE TO BOTH UNDERGRADUATE AND GRADUATE STUDENTS EFFECTIVE THE FALL SEMESTER 2008.

APPROVED PENDING ACTION BY THE COUNCIL OF TRUSTEES

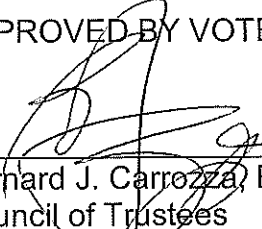


Madeleine Wing Adler, President

3/14/08

Date

APPROVED BY VOTE OF THE COUNCIL OF TRUSTEES



Bernard J. Carrozza, Ed.D., Chairperson
Council of Trustees

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RESOLUTION
COUNCIL OF TRUSTEES
WEST CHESTER UNIVERSITY OF PENNSYLVANIA
MARCH 24, 2008

GRADUATE APPLICATION FEE

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY OF PENNSYLVANIA HEREBY APPROVES IMPLEMENTATION OF A \$20 SURCHARGE TO THE CURRENT NON-REFUNDABLE GRADUATE APPLICATION FEE FOR THOSE APPLICANTS WHO DO NOT UTILIZE THE ONLINE APPLICATION SYSTEM. WITH THE IMPLEMENTATION OF THIS SURCHARGE, GRADUATE APPLICATION FEES WILL BE ASSESSED AS FOLLOWS EFFECTIVE FALL SEMESTER 2008:

- \$35 GRADUATE APPLICATION FEE – ONLINE
- \$55 GRADUATE APPLICATION FEE – PAPER

APPROVED PENDING ACTION BY THE COUNCIL OF TRUSTEES

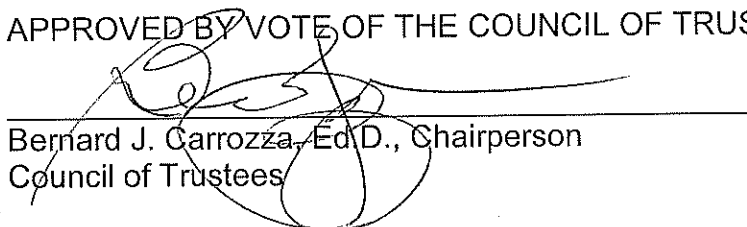


Madeleine Wing Adler, President

3/14/08

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Bernard J. Carrozza, Ed.D., Chairperson
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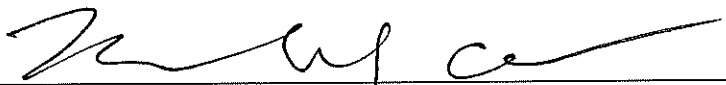
RESOLUTION
COUNCIL OF TRUSTEES
WEST CHESTER UNIVERSITY OF PENNSYLVANIA
MARCH 24, 2008

SYKES STUDENT UNION FEE

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY OF PENNSYLVANIA HEREBY APPROVES AN INCREASE OF \$2 PER SEMESTER TO THE SYKES STUDENT UNION FEE. THE NEW FEE OF \$63/SEMESTER IS APPLICABLE TO BOTH UNDERGRADUATE AND GRADUATE STUDENTS EFFECTIVE THE FALL SEMESTER 2008.

THESE RATES HAVE BEEN DETERMINED IN ACCORDANCE WITH THE STATE SYSTEM OF HIGHER EDUCATION POLICY REQUIRING SELF SUFFICIENCY OF AUXILIARY ENTERPRISES.

APPROVED PENDING ACTION BY THE COUNCIL OF TRUSTEES

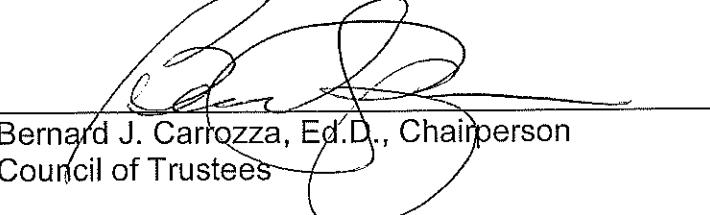


Madeleine Wing Adler, President

3/24/08

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Bernard J. Carrozza, Ed.D., Chairperson
Council of Trustees

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RESOLUTION

COUNCIL OF TRUSTEES

WEST CHESTER UNIVERSITY OF PENNSYLVANIA

MARCH 24, 2008

FOOD SERVICE FEES

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY OF PENNSYLVANIA HEREBY APPROVES THE FOLLOWING FEES BE ESTABLISHED EFFECTIVE THE FALL SEMESTER 2008:

- \$1,049 PER SEMESTER (19 MEAL PLAN)
- \$ 964 PER SEMESTER (14 MEAL PLAN)
- \$ 870 PER SEMESTER (10 MEAL PLAN)
- \$1,030 PER SEMESTER (BLOCK 225 MEAL PLAN)
- \$ 931 PER SEMESTER (BLOCK 175 MEAL PLAN)
- \$ 478 PER SEMESTER (BLOCK 75 MEAL PLAN)
- \$ 150 PER SEMESTER (FLEX)


THESE FEES HAVE BEEN DETERMINED IN ACCORDANCE WITH THE STATE SYSTEM OF HIGHER EDUCATION POLICY REQUIRING SELF SUFFICIENCY OF AUXILIARY ENTERPRISES.

APPROVED PENDING ACTION BY THE COUNCIL OF TRUSTEES


Madeleine Wing Adler, President

3/14/08
Date

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Bernard J. Carrozza, Ed.D., Chairperson
Council of Trustees

3/24/08
Date



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COUNCIL OF TRUSTEES
WEST CHESTER UNIVERSITY OF PENNSYLVANIA
MARCH 24, 2008

RESIDENCE HALL FEES

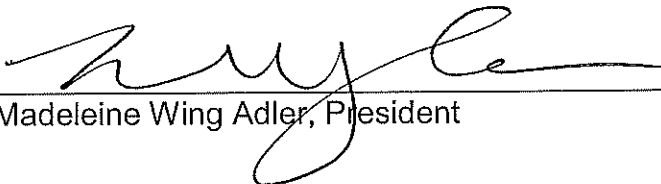
BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY OF PENNSYLVANIA HEREBY APPROVES THE FOLLOWING FEES BE ESTABLISHED EFFECTIVE THE FALL SEMESTER 2008:

NORTH CAMPUS - \$2,238 PER SEMESTER (DOUBLE OCCUPANCY)

SOUTH CAMPUS - \$2,599 PER SEMESTER (DOUBLE OCCUPANCY)

THESE RATES HAVE BEEN DETERMINED IN ACCORDANCE WITH THE STATE SYSTEM OF HIGHER EDUCATION POLICY REQUIRING SELF SUFFICIENCY OF AUXILIARY ENTERPRISES.

APPROVED PENDING ACTION BY THE COUNCIL OF TRUSTEES

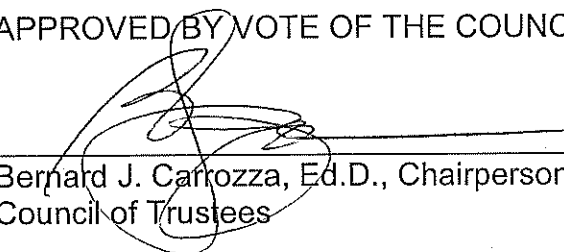


Madeleine Wing Adler, President

3/14/08

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Bernard J. Carrozza, Ed.D., Chairperson
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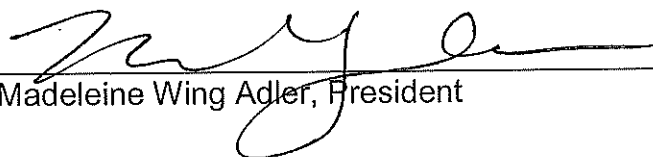
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Proposed

RESOLUTION
COUNCIL OF TRUSTEES
WEST CHESTER UNIVERSITY OF PENNSYLVANIA
MARCH 24, 2008
CREDIT BY EXAM FEE

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY OF PENNSYLVANIA HEREBY APPROVES THAT THE CREDIT BY EXAM FEE BE AUTOMATICALLY INCREASED IN RESPONSE TO CHANGES IN THE EXTERNAL COLLEGE LEVEL EXAMINATION PROGRAM (CLEP) FEE, EFFECTIVE THE FALL SEMESTER 2008.

APPROVED PENDING ACTION BY THE COUNCIL OF TRUSTEES

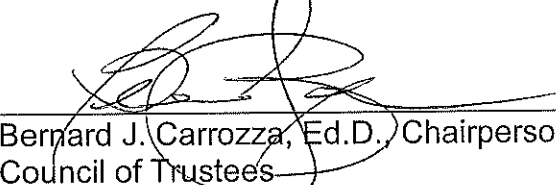


Madeleine Wing Adler, President

3/14/08

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Bernard J. Carrozza, Ed.D., Chairperson
Council of Trustees

3/24/08

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 COUNCIL OF TRUSTEES
 WEST CHESTER UNIVERSITY OF PENNSYLVANIA

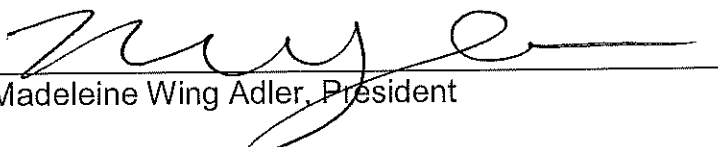
MARCH 24, 2008

ORIENTATION FEE

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY OF PENNSYLVANIA HEREBY APPROVES INCREASING THE NEW STUDENT ORIENTATION FEE FOR FIRST-YEAR STUDENTS AND TRANSFER STUDENTS ACCORDING TO THE FOLLOWING SCHEDULE EFFECTIVE THE SUMMER 2008 ORIENTATION SESSIONS.

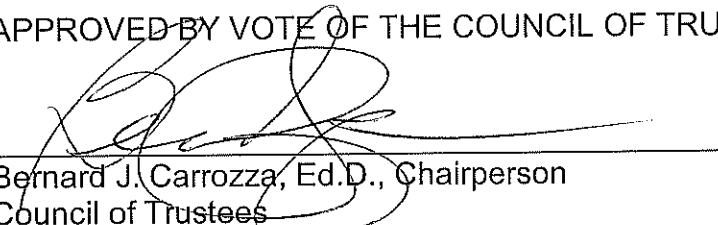
PROGRAM	CURRENT FEE	PROPOSED FEE SUMMER 2008
FIRST-YEAR STUDENTS	\$135	\$155
FIRST-YEAR ADP STUDENTS	\$135	\$155
TRANSFER STUDENTS/JANUARY ORIENTATION	\$ 60	\$ 68

APPROVED PENDING ACTION BY THE COUNCIL OF TRUSTEES


 Madeleine Wing Adler, President

3/14/08
 Date

APPROVED BY VOTE OF THE COUNCIL OF TRUSTEES


 Bernard J. Carrozza, Ed.D., Chairperson
 Council of Trustees

3/24/08
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