**PROFESSIONAL MUSIC EDUCATION COURSES/STUDENT TEACHING**

**ADVISING GUIDE (USE IN CONJUNCTION WITH INDIVIDUAL PROGRAM ADVISING SHEET)**

**PRE-REQUISITES FOR METHODS AND STUDENT TEACHING**

All students seeking a Bachelor of Music in music education degree must formally apply for admission to Teacher Education. Only students admitted to Teacher Education are eligible to take designated advanced professional music education course work. This will be noted by the placement of EDF 030 on the transcript. Students admitted to Teacher Education must maintain the 2.8 GPA required for admission in order to continue taking advanced professional music education course work.

**Minimum criteria for Formal Admission to Teacher Education**

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| 1. Required GPA (2.8 to maintain formal admission and 3.0 at completion for certification and graduation). 2. Passing scores as established by the Pennsylvania Department of Education on the reading, writing and mathematics portions of the PAPA, CORE, ACT, or SAT tests 3. Departmental Recommendation to be obtained by submitting: 4. Departmental review form (the “purple sheet”) 5. "Formal Admission to Teacher Education Application" form which may be obtained from the Coordinator of the Music Education Professional Sequence at the pre-professional meeting. (Department recommendation may be contingent upon completion of additional and/or more rigorous requirements than the minimum described above.) |

**REQUIRED CLEARANCES FOR MUSIC EDUCATION STUDENTS**

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| ***FBI Fingerprint check,***  ***PA State Police check,***  ***PA Child Abuse Certification,***  ***TB Test : E*GP Majors ONLY:** Repeat TB test every 2 years  **All Others (including Music Education):** No retest is needed until applying for student teaching except in rare cases.  **The TB Test must be within 3 months prior to the first field class for a program** (MUE 201 for Music Education). If you currently have a TB test that is less than a year from the given date, please contact the Office of Candidate Services at 610-436-2999.  ***FAILURE TO MEET THIS REQUIRED BY DEADLINE WILL RESULT IN REMOVAL FROM THE COURSE.***  ***CLEARANCES ARE REQUIRED FOR: MUE 201, MUE 331, MUE 332, MUE 431, MUE 432*** |

**TESTS**

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| **Professional Qualifying Test:**  Music Education students mustsuccessfully pass a minimum of four parts of the PQT, which must include the sight singing portion, before enrolling in MUE331 or other higher division methods courses. Students failing the sight-singing portion should enroll in MUEQ01 (PQT remediation). Passing all parts of the PQT is required for MUE332.  **Basic Skills Testing PAPA, CORE, SAT, ACT Plus Writing Test requirements I for Music Education Majors:**  *Candidates must have passing scores as established by the Pennsylvania Department of Education on the PAPA or CORE (reading, writing and mathematics). See* [http://www.wcupa.edu/\_academics/coe/basicSkills.aspx](http://www.wcupa.edu/_academics/coe/basicSkills.aspx" \t "_blank) *for full details:*   1. PAPA: **Method 1:** Reading=220, Mathematics=220, Writing=220 or   **Method 2:** Minimum scores of 193 for Reading, 197 for Math, and 192 for Writing WITH a score of 220 in one area AND a minimum composite score of 686   1. CORE Academic Skills for Educators: **Method 1:** Reading=156, Writing=162, Mathematics=150 or **Method 2:** Minimum scores of 148 for Reading, 158 for Writing, 142 for Math, qualifying score in one area (from Method 1) and a minimum Composite Score of 475 2. ACT Plus Writing: Composite score of 23 accompanied by combined English/Writing score of 22 and a MATH score of 21 3. SAT: Score of 1500 with no individual section (Critical Reading, Writing, and Mathematics) score of less than 500 4. New “mix and match” option **does** apply to all PA Department of Education acceptable test vendors:   ETS (Core), Pearson (PAPA), College Board (SAT) and ACT Plus Writing.   1. Students can use a different vendor for each basic skill assessment. 2. Students who do not take the newly decoupled writing portion of the SAT (administered in March 2016 and after), must take a writing component from one of the other test vendors if they wish to use their SAT reading and mathematics scores.   **PRAXIS II for Music Education Majors:**   1. Candidates must take (but not necessarily pass) the required PRAXIS tests in order to enter the student teaching internship, and ***must pass all required PRAXIS tests in order to graduate with a B.M. in Music Education, or to be considered a program completer of the Post-Baccalaureate Certification Program in Music Education.*** 2. Candidates must provide scores of all PRAXIS tests (both passing and non-passing attempts) to the Chair of Music Education, Dr. Bryan Burton.. 3. Candidates must take (but not necessarily pass) the required PRAXIS II test (Fundamental Subjects Content Knowledge) as a pre-requisite for MUE332. 4. Candidates must schedule and take (but not necessarily pass) the required PRAXIS II test (Music Content Knowledge) immediately upon completion of MHL 212 and as a pre-requisite for MUE431/432. 5. Music Education Candidates who submit non-passing scores to the Coordinator for any of the PRAXIS II tests will be advised by the Music Education Coordinator and the Department Chair, as to the options to complete their program. These options include:   a. Pass Praxis II by the end of the ninth week of the student teaching semester. If PRAXIS II passing scores are not submitted at this time, the student will be required to attend a conference with the Student Teaching Coordinator, Department Chair and academic advisor.  b. Change major to B.M. in Music- Elective Studies in an Outside Field  c. Change major to Professional Studies  d. Continue for additional semester(s) until such time as PRAXIS II tests required for Certification are successfully passed. (Option to apply to add minor fields of study.) |

**FATE: MUSIC EDUCATION ADDITIONAL REQUIREMENTS**

In addition to COE general requirements (http://www.wcupa.edu/\_academics/coe/fate.aspx), the Music Education Department requires the additional requirements. Obtain the “Purple Form” from the Chair of Music Education or during group advising meetings, complete form and meet with Department Chair prior to completing the Music Education Application form for fate.

**PRE-REQUISITES PQT EXAM CORE, PAPA, SAT, or ACT**

**(Beyond basic FATE) SCORES**

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| CLASS | SEMESTER | GRADE | PORTION | P/F | TEST | SCORE |
| EDA 103 |  |  | Patriotic Song |  | Reading |  |
| EDP 250 |  |  | Long Time Ago |  | Writing |  |
| MTC 112 |  |  | Cadences |  | Math |  |
| MTC 114 |  |  | Flow Gently |  |  |  |
| MTC 113 |  |  | Sight singing |  |  |  |
| MTC 115 |  |  | Sight rhythm |  |  |  |
| MTC 212 |  |  |  |  |  |  |
| MTC 214 |  |  |  |  |  |  |
| MUE 201 |  |  |  |  |  |  |
| MUE 220 |  |  |  |  |  |  |
| AIC/VOC 311 |  |  |  |  |  |  |

**PRE-REQUISITES FOR MUE 331 (MUSIC METHODS & MATERIALS I)**

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| 1. ***Clearances: FBI Fingerprint check, PA State Police check, PA Child Abuse Clearance, TB Test Valid until end of current semester and scanned no later than third day of semester*** 2. Completion of a minimum of 48 credits 3. Formal Admission to Teacher Education 4. Required GPA 5. Application to the Music Education Professional Sequence 6. WRT120 7. Literature course (LIT or CLS) 8. Two Math Courses at the college level 9. EDA 103 Foundations of Special Education 10. EDP 250 Educational Psychology 11. MUE 201 Seminar in Music Education 12. MUE 220 Teaching Music to Special Learners 13. MTC 212 Music Theory III 14. MTC 214 Aural Activities III 15. PRAXIS I (Reading, Writing, & Math) 16. Professional Qualifying Test (a minimum of four parts of the test including sight-singing) 17. Attendance at Pre-Professional Sequence Meeting |

**PRE-REQUISITES FOR MUE 332 (MUSIC METHODS & MATERIALS II)**

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| 1. ***Clearances: FBI Fingerprint check, PA State Police check, PA Child Abuse Clearance, TB Test valid through end of current semester and scanned no later than third day of semester*** 2. PRAXIS II (Fundamental Subjects Content Knowledge) 3. Completion of all parts of the Professional Qualifying Test 4. Required GPA |

**PRE-REQUISITES FOR STUDENT TEACHING**

**MUE 431 and MUE 432**

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| 1. ***Clearances: FBI Fingerprint check, PA State Police check, PA Child Abuse Clearance, TB Test valid through end of current semester and scanned no later than third day of semester*** 2. Completion of a minimum of 90 credits 3. Required GPA (minimum 2.8 for student teaching. GPA must be 3.0 to qualify for certification and graduation.) 4. MTC 213 Theory IV 5. MTC 215 Aural Activities IV 6. MHL 210, 211, 212 Music History I, II, III 7. Required Conducting Courses 8. Instrumental Classes, voice classes, keyboard classes 9. MUE 331, 332, 333, 335 (if required) with a “C” or better 10. EDR 345 or 347, LAN/ENG 382 11. “C” or better in final semester of required voice or piano minor lessons or classes 12. PRAXIS II (Music Content Knowledge) |

**FRESHMAN MUSIC EDUCATION REQUIREMENTS**

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| The initial exposure to music education begins during the freshman year when students are required to attend group advisement meeting(s) to become familiar with the appropriate music education professional sequence and receive instructions about pre-methods observations and MUE 201 Music Education Seminar. Signs for the dates and times of these meetings will be posted on the music education bulletin board.  MUE 201 Music Education Seminar is offered each semester and must be taken no later than the semester prior to entering the professional sequence (MUE 331 Methods and Materials I). Most students will enroll in MUE 201 during the second semester of the freshman year or first semester of the sophomore year.  *Pre-Methods Observations*: Students are required to spend three (3) full days observing music teachers in the public schools. Each experience will be at a different level and district: (1) elementary, (2) middle/junior high, and (3) senior high choral/instrumental. It is the student's responsibility to locate the school, contact the principal and music teacher to make an appointment for each observation. These observations must be completed during MUE 201. Appropriate observation forms are distributed by the instructor. Students not complying with these requirements will receive a failing grade for MUE201 and must retake and successfully complete the course in order to apply for entrance into the Professional Sequence.  ***Clearances required for MUE 201:***   1. ***Child Abuse Clearance Record*** 2. ***Pennsylvania State Police Act 34 Criminal Clearance*** 3. ***FBI Fingerprint check*** 4. ***TB test***   ***Clearances must be scanned by the College of Education prior to the fourth day of classes or students will be dropped from MUE 201 Class Roll*** |

**SOPHOMORE MUSIC EDUCATION REQUIREMENTS**

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| ***Pre-Professional Sequence Meeting*: Students are required to attend a group advisement meeting to determine the semester in which the professional sequence will begin. Dates and times will be posted on the music education bulletin board. At these meetings, students will be advised to complete the following:**   1. Professional Qualifying Test 2. Child Abuse Clearance Record 3. Pennsylvania State Police Act 34 Criminal Clearance 4. FBI Fingerprint check 5. TB/Polio 6. Passing scores as established by the Pennsylvania Department of Education on the Pre-Professional Skills Tests, which include reading, writing and mathematics |

**JUNIOR MUSIC EDUCATION REQUIREMENTS**

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| MUE 331 Methods and Materials I and MUE 332 Methods and Materials II meet from 8-10:50 a.m. on either Tuesday or Thursday with the alternate day (T/R) reserved for Field Experiences. Both classes may be required to meet both Tuesday and Thursday as announced by the instructor. Field Experience is for classroom observation and participation in assigned public schools for a minimum of two and one-half hours per week. Courses other than MUE 331 and MUE 332 should **NOT** be scheduled at 11:00 on Tuesday/Thursday in order to allow for travel time. MUE 333 Instrumental Methods and Materials and MUE 335 Choral Methods and Materials are offered each semester. Interruption of the professional sequence requires the permission of the Chairperson and Coordinator of Music Education.  Potential student teachers must file an Application for Student Teaching during MUE 332. The form is available in the Coordinator’s office. The Praxis II Series, which is required for PA certification, should be taken at this time. Current Praxis II requirements may be obtained in the Certification Office. While not required, the eight (8) hour CPR/First Aid course, recognized by the National Red Cross and/or American Heart Association, is strongly recommended. |

**SENIOR MUSIC EDUCATION REQUIREMENTS**

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| Seniors who have completed all of the above requirements will be assigned tentative student teaching school placements approximately one month prior to teaching. Student teachers MUST ATTEND ALL seminar sessions. Dates of practica are distributed at the first seminar of the semester. Requirements and responsibilities are in the Student Teaching Handbook.  *Liability Insurance*: Teachers and student teachers have been held legally liable by the Pennsylvania courts for the behavior of learners under their direction. For this reason, it is necessary for the student teacher to be covered by liability insurance. Such insurance is sometimes provided by Homeowners policies already held by parents; it is also available through membership in the student PSEA/NEA or NAFME.  *Teacher Certification*: The music education degree qualifies students for Pennsylvania Instructional Certification I. Requirements include:   1. Passing scores as established by the Pennsylvania Department of Education on the Pre-Professional Skills Tests, which include reading, writing and mathematics. 2. Completion of MUE 431/ 432 Student Teaching with a “C” or better.   An “Application for Certification” is distributed at the first seminar meeting. It must be completed ONE MONTH before graduation and filed in the Certification Office, Recitation Hall. For students planning to teach outside of Pennsylvania, contact should be made with the Certification office in the state in which employment is desired. |

**STUDENT TEACHER GUIDELINES**

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| 1. Students must not take courses while student teaching due to the work load demands associated with fulltime teaching responsibilities.  2. Students should take no more than one private lesson and one ensemble during the student teaching semester. **Students who wish to take more than one ensemble may do so, as long as student teaching remains the priority and does not suffer due to a student's inability to balance the additional performance demands with student teaching workload**.  3. Students must select ensemble/lesson times that do not conflict with the teaching day 7:30 am-4:15 pm. Students will take into consideration travel time between the school and the university.  4. **Senior music education students may not schedule their senior recital during the semester they student teach. Permission may be given for a recital scheduled during the first three weeks of the student teaching experience.** |

**CHECKLIST FOR MUSIC EDUCATION STUDENTS**

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| **\_\_\_\_** Requirements for acceptance into Teacher Education:  1. Required 2.8 GPA  2. Passing scores Praxis I Skills Tests (reading writing, mathematics)  3. Completion of WRT 120, LIT or CLS course, 2 math courses at the  college level  4. Recommendation by the Music Education Department (signature).  \_\_\_\_\_ Pre-requisites for MUE 331 (Music Methods and Materials I):    \_\_\_\_\_\_ 1. Clearances: FBI Fingerprint check, PA State Police check, PA Child  Clearance, TB Test  \_\_\_\_\_\_ 2. Attendance at Methods Meeting  \_\_\_\_\_\_3. Acceptance into Teacher Education (noted by EDF 030 on transcript)  \_\_\_\_\_ 4. Completion of minimum of 48 credits  \_\_\_\_\_ 5. Completion of EDA 103, EDP 250, MUE 201, MUE 220,  MTC 212, MTC 214  \_\_\_\_\_ 6. Completion of required parts of Professional Qualifying Test (PQT)  (a minimum of four parts of the PQT, which must include the sight singing portion)    \_\_\_\_\_ Pre-requisites for MUE 332 (Music Methods and Materials II):  \_\_\_\_\_ 1. Grade of C or higher in required MUE methods courses  \_\_\_\_\_ 2. Required 2.8 GPA maintained  \_\_\_\_\_ 3. Completion of all parts of Professional Qualifying Test  \_\_\_\_\_ 4. Praxis II Fundamental Subjects Content Knowledge (test taken)    \_\_\_\_\_ Pre-requisites for MUE 431/432 (Student Teaching I, II):  \_\_\_\_\_ 1. Completion of minimum of 90 credits  \_\_\_\_\_ 2. Grade of “C” or higher in all Methods courses  \_\_\_\_\_ 3. Required 2.8 GPA maintained  \_\_\_\_\_ 4. Completion of MTC 213, MTC 215, MHL 210, 211, 212, LAN/ENG 382,  EDR 345 or EDR 347  \_\_\_\_\_ 5. Completion of required Conducting and Instrumental Classes  \_\_\_\_\_ 6. Praxis II Music Content Knowledge (test taken)  \_\_\_\_\_ 7. “C” or higher in final semester of voice and/or piano minor lessons or  classes |